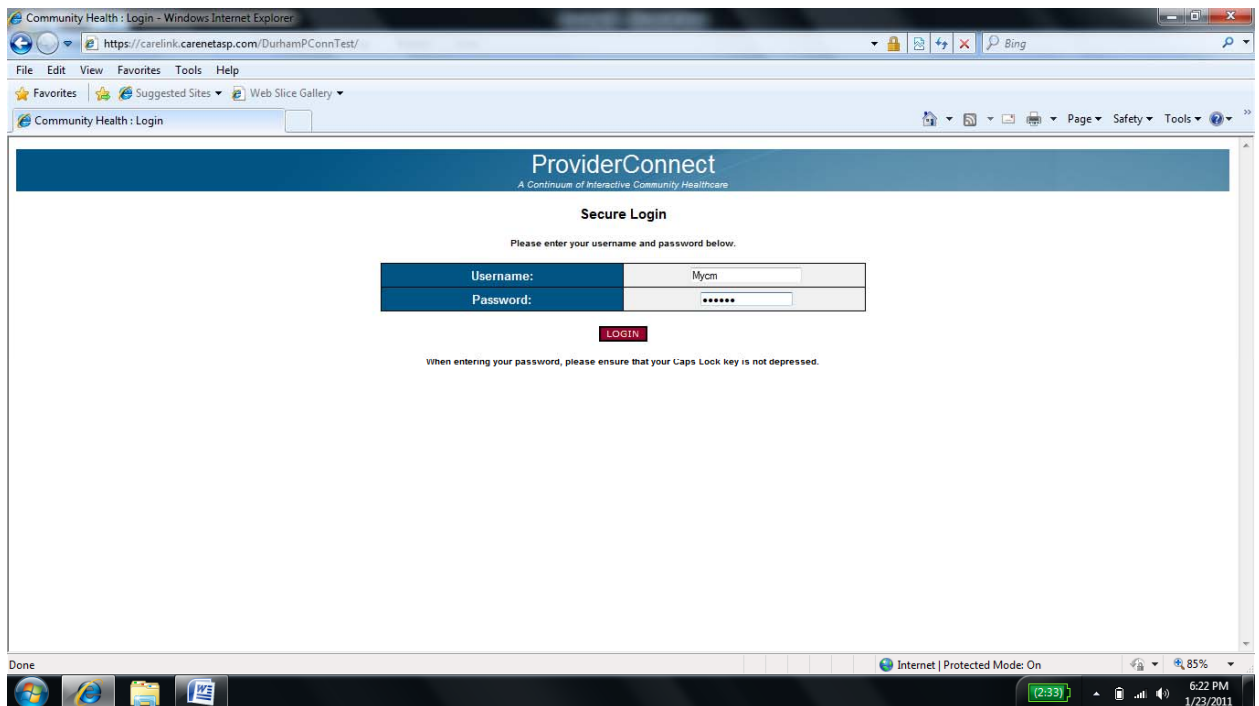


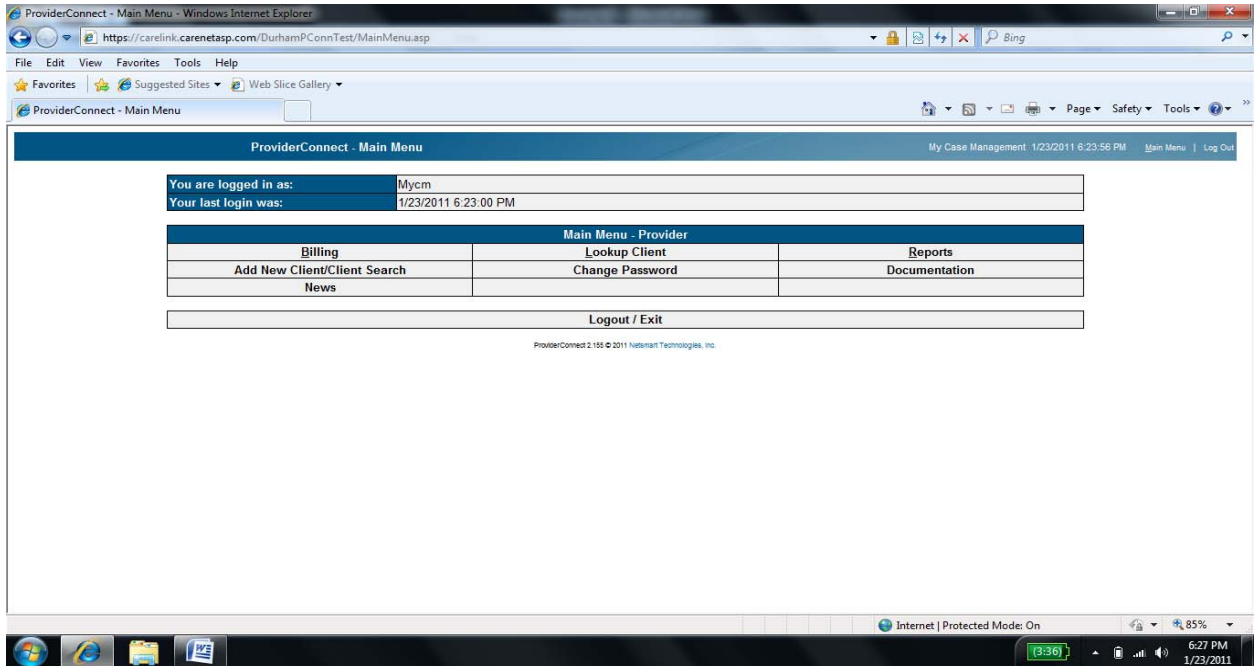
GUIDE FOR SERVICE PROVIDERS to VIEW CAP UR DECISIONS IN PROVIDERCONNECT

Using the LME username and password, you will be able to view all UR decisions made by the Durham Center for CAP consumers in your care. Consumers will not be viewable until an authorization decision is made, therefore the list of consumers that are viewable will grow over the course of the year.

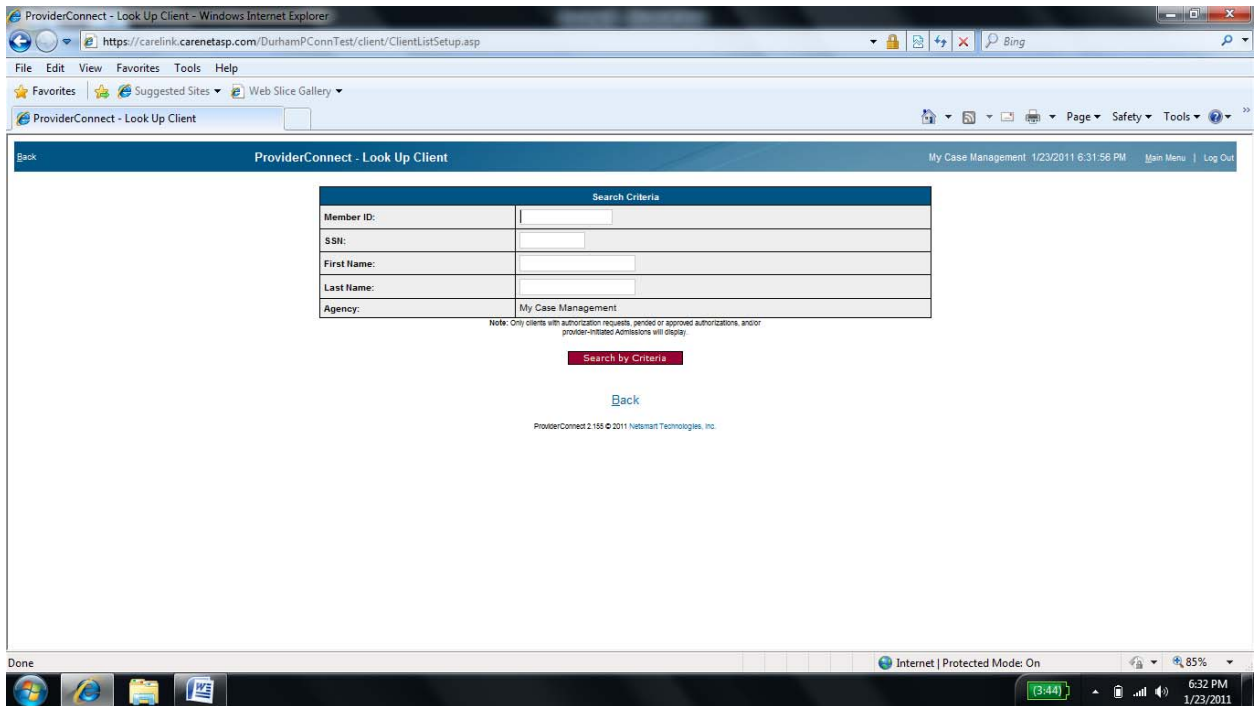
1. Go to URL: <https://carelink.carenetasp.com/DurhamPC/>
2. This will take you to the login screen. Enter Username and Password and click on the red login button. (See Below) If you need a username and password please e-mail providerconnectregistration@co.durham.nc.us



- This will bring you to a security screen, select Continue. You will then be brought to the News screen. From here, click on the Skip to Main Menu button. You will be brought the screen below:



- Click on the Lookup Client option. This will bring you to the following screen:



- On the screen above you can search by any one of the choices or leave them blank, click on the Search by Criteria and a list of all consumers with an authorization on file will be displayed.

ProviderConnect - Look Up Client - Windows Internet Explorer

https://carelink.caretasp.com/DurhamPCConnTest/client/ClientList.asp

File Edit View Favorites Tools Help

ProviderConnect - Look Up Client

My Case Management 1/23/2011 6:35:02 PM Main Menu Log Out

Search Results			
Client ID	Last Name	First Name	Agency
4945	SCHREIBER	SEAN	My Case Management
4945	SCHREIBER	SEAN	My Service Provider
4945	SCHREIBER	SEAN	The Arc of North Carolina, Inc.

Search Criteria

[Back](#)

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Done Internet | Protected Mode: On 85%

3:14 6:35 PM 1/23/2011

- To get to the authorization history, select the consumer you are searching for from the list and click on the blue Client ID number. This will take you to the following consumer demographic screen:

The screenshot shows a web browser window with the URL <https://carelink.carenetasp.com/DurhamPCConnTest/client/ClientFrameSet.asp>. The page title is "Client Data - Windows Internet Explorer". The browser's address bar shows the URL and a search icon. The page content is divided into a left sidebar and a main content area.

Member ID
4945

Demographic

Medicaid Service Request

Authorizations

Treatment

Provider Admission

Provider Diagnosis

Attachments

Exit to Main Menu

My Case Management

My Service Provider

The Arc of North Carolina, Inc.

ProviderConnect - Demographic My Case Management 1/23/2011 6:36:59 PM Main Menu Log Out

Client Name	SCHREIBER, SEAN	
Member ID	4945	
SSN	000000000	

Member Demographics		
Social Security Number	Date of Birth	
000000000	1/1/1987	
Member Street 1	Member Street 2	Member City
Member County	County of Financial Responsibility	Member State
DURHAM - 032		
Member Zip Code	Member Phone Number	Member Work Number
Member Language		Ethnicity
ENGLISH - E		Unknown - 99
Race	Client Maiden Name	Veteran
Unknown - 9		
Education Level At Admission	Citizenship Status	Pre-Admission Disposition
Employment Status	Marital Status	
Employed full time - 01		

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- Click on the Medicaid Service Request tab on the left side of the screen. This will pull up the consumer's authorization history. From there, click on the blue CAP/TCM Request hyperlink next to the particular authorization you wish to view.