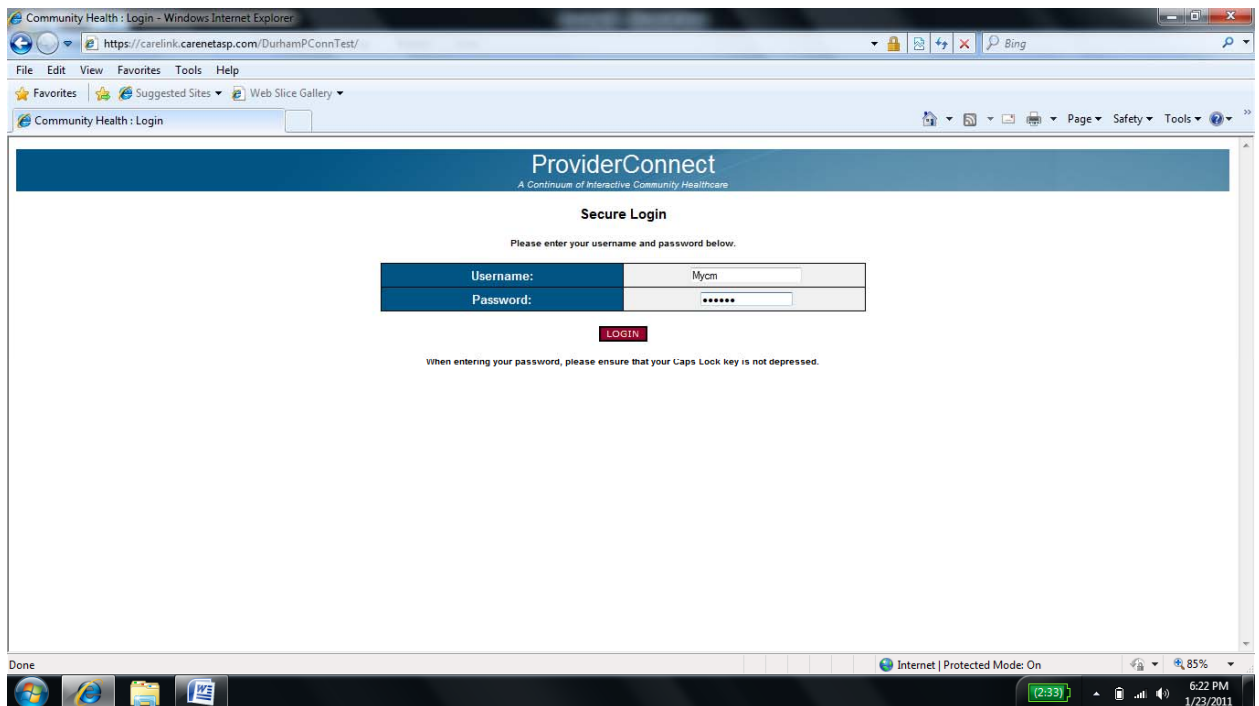


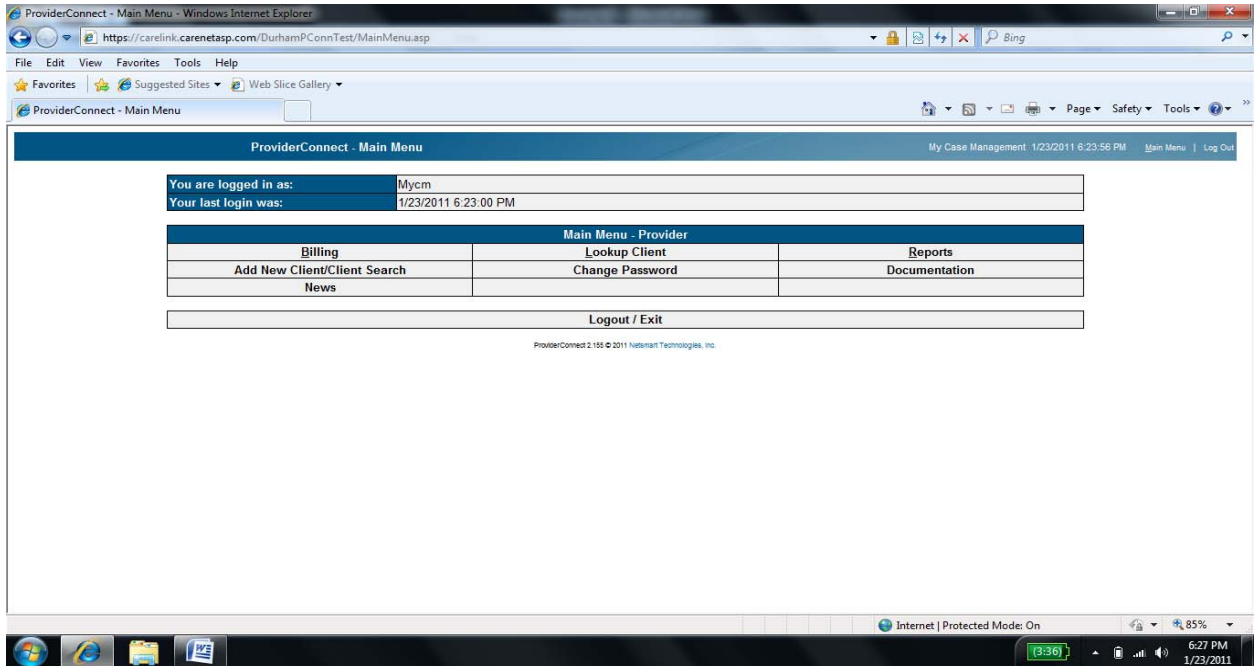
GUIDE FOR LMES to VIEW CAP UR DECISIONS IN PROVIDERCONNECT

Using the LME username and password, you will be able to view all UR decisions made by the Durham Center for CAP consumers in your catchment area. Consumers will not be viewable to the LME until an authorization decision is made, therefore the list of consumers that are viewable will grow over the course of the year.

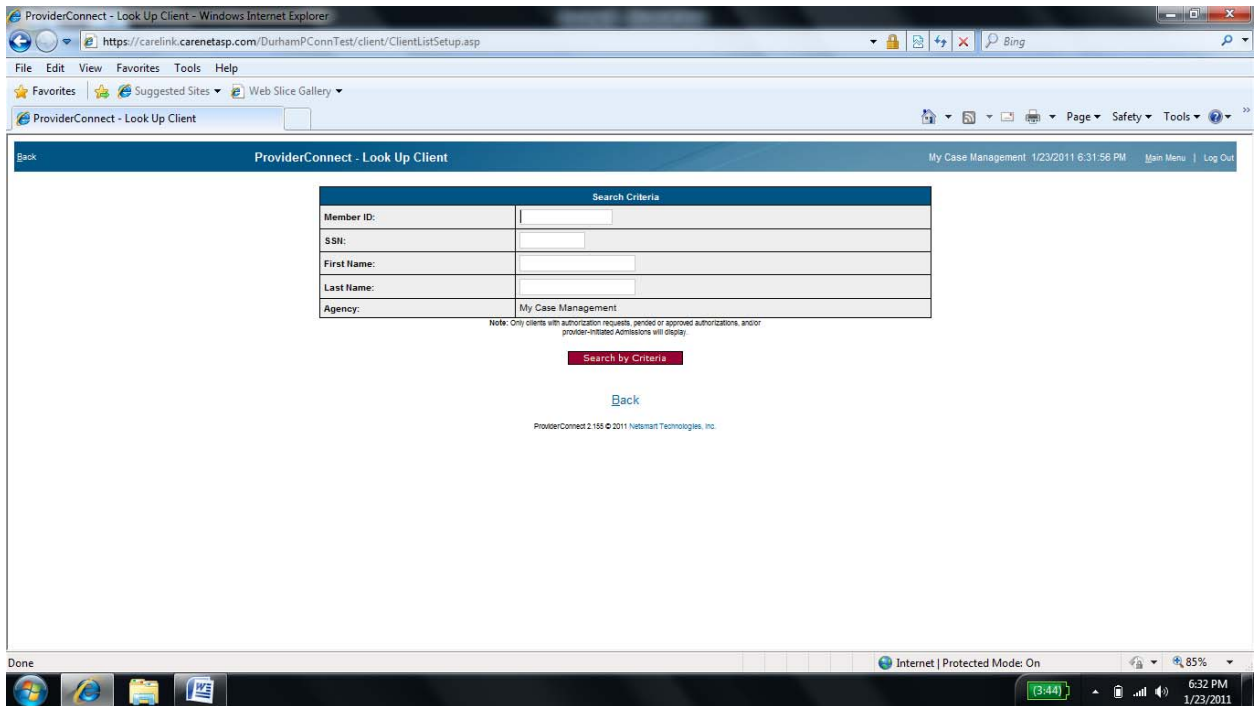
1. Go to URL: <https://carelink.carenetasp.com/DurhamPC/>
2. This will take you to the login screen. Enter Username and Password and click on the red login button. (See Below)



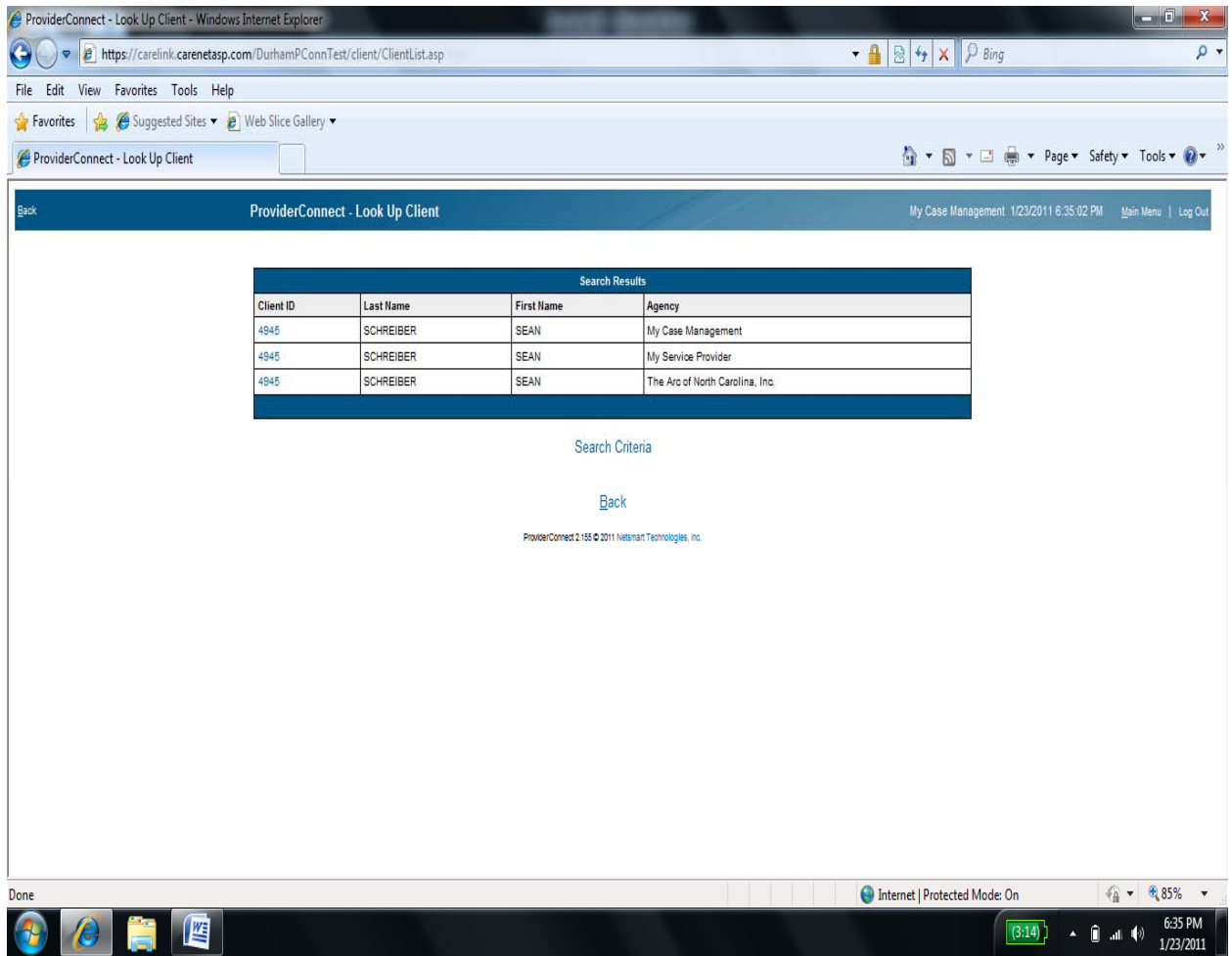
- This will bring you to a security screen, select Continue. You will then be brought to the News screen. From here, click on the Skip to Main Menu button. You will be brought the screen below:



- Click on the Lookup Client option. This will bring you to the following screen:



- On the screen above you can search by any one of the choices or leave them blank, click on the Search by Criteria and a list of all consumers with an authorization on file will be displayed.



- To get to the authorization history, select the consumer you are searching for from the list and click on the blue Client ID number. This will take you to the following consumer demographic

screen: (If you believe that the consumers name is misspelled, or the DOB or SS# is incorrect please notify the Durham Center CAP UM Support)

The screenshot shows a web browser window with the URL <https://carelink.carenetsp.com/DurhamPCConnTest/client/ClientFrameSet.asp>. The page title is "Client Data". The main content area is titled "ProviderConnect - Demographic" and includes a "My Case Management" link with the date "1/23/2011 8:36:59 PM" and "Main Menu | Log Out" options.

On the left side, there is a navigation menu with the following tabs: Member ID (4945), Demographic, Medicaid Service Request, Authorizations, Treatment, Provider Admission, Provider Diagnosis, Attachments, Exit to Main Menu, My Case Management, My Service Provider, and The Arc of North Carolina, Inc.

The main content area displays the following information:

Client Name:	SCHREIBER, SEAN	
Member ID:	4945	
SSN:	000000000	

Member Demographics		
Social Security Number 000000000	Date of Birth 1/1/1987	
Member Street 1	Member Street 2	Member City
Member County DURHAM - 032	County of Financial Responsibility	Member State
Member Zip Code	Member Phone Number	Member Work Number
Member Language ENGLISH - E		Ethnicity Unknown - 99
Race Unknown - 9	Client Maiden Name	Veteran
Education Level At Admission	Citizenship Status	Pre-Admission Disposition
Employment Status Employed full time - 01	Marital Status	

At the bottom of the page, there is a footer: "ProviderConnect 2.155 © 2011 NetSmart Technologies, Inc."

- Click on the Medicaid Service Request tab on the left side of the screen. This will pull up the consumer's authorization history. From there, click on the blue CAP/TCM Request hyperlink next to the particular authorization you wish to view.