

Consumer Family Advisory Committee (CFAC)

DRAFT

Minutes

September 14, 2009

CFAC Members, Disability Represented

~~Hermann Bennhausen~~ (Excused)

Emmanuel Edwards

~~James Henry~~

Colleen Kilsheimer

Joe Kilsheimer

~~Debbie Kolesar~~ (Excused)

Robyn Duff,

~~Tammy Harrington~~

~~Latasha Jordan~~

David Smith

James Dan Shaw

Samruddhi Thaker (Chair)

~~Sharon Youse~~ (Excused)

The Durham Center Liaison to CFAC

Carla Alston (Director of Consumer Affairs)

The Durham Center Staff

Vivian Harris (Compliance Officer)

Rob Robinson (Deputy Director)

NC DHHS MH/DD/SAS Representative

Eric Fox (MH Program Coordinator, Advocacy & Customer Service Section)

Guests

NOTE: When a CFAC member or LME or State Representative is absent at the meeting, draw a line through his/her name.

Start Time 5:32

CFAC Agenda Item	CFAC Discussion, Conclusions, Recommendations	CFAC Action, Follow-up	Person Responsible
No Introduction Review of past minutes	June & July minutes. Some reviewed the minutes and to approve both months. August meeting minutes/agenda approved.	Approved Approved	CFAC
Presentation FY10 Performance contracts	See attached Presentation Questions 1) Cap Waitlist 2) Questions around support to CFAC		Rob Robinson
Membership list	Follow up on all Mailing addresses for people who are not here. Carla will do that reappointed of Emmanuel to another term. Nancye will be in attend some but not as a member	Motion, seconds approved	Carla CFAC
	By laws, needs to have 2/3 members to vote & approve. We do not have the number review member list. This will be voted on next month(By laws) Vice chair for CFAC(Robin Stepped forward for this position	Approved	CFAC
Nomination of CFAC	Quality Management Committee & Human Rights	Approved	CFAC

<p>members & Area Board committee</p>	<p>committee and 3 names and Board for this position. CFAC representative(Robin, Joe & Sam on QM) HRC(Robin, Colleen, Sharon, Debbie)</p> <p>Quality Management Meeting is this Thursday Sept 17,2009</p> <p>Colleen wants to see roles defined for HRC are we limited by people swerved by LME, or the General population. Vivian suggested that this is by the general population and provider have HRC. The old rule of the CFAC on committee. There is a concern for reason of being at the meeting. The QM minutes were in the Area Board Packets. Tina is not the</p> <p>There were questions from David on the Human Right Committee, around confidentiality and that some information is public knowledge. What information is adequate to discuss in HRC.</p>		
	<p>Clinical CSI(Clinical System Improvement Housing)</p> <p>If CFAC member shows up and know who is going to specific committee. These are open meeting. Denene was chair, Stephanie Williams is now chairing.</p> <ol style="list-style-type: none"> 1) Housing is Herman/Colleen-very good and they learn a lot about what is going on in the community. The information come in by email. They do not meet every month. Herman brings the minutes and it was suggested that information is shared on things related or of interested to CFAC. Minutes were passed out from the Housing Meeting. 2) Provider Advisory Committee- Joe is on the committee and will continue to serve. The last meeting that no community support would be authorized for normal support. The Crisis Center need to be aware that they may see an increase. 3) CSI- There was an email on the Clinical team and Samruddhi attended the meeting. And it is truly clinical and it is Clinical Systems Improvement. Have information in advance so CFAC can 		

	<p>participate. James Shaw is interested in being a part of that meeting. Samruddhi, Carla & Vivian will see when the meet again.</p> <p>Samruddhi suggested that CFAC be represented by a member and the current person Amelia who is on the board but not a member of CFAC so she should not be listed as a representative.</p>		
Sub Committees	<p>Need for Sub Committee for someone who wants to look and review budget for 2010. The charge is to see who wants to serve to do this. The turnaround time is about 3 weeks.(Dan, Robin, Joe, Samruddhi) Samruddhi will be contacting the members tomorrow regarding budget with providing input</p>		
Stipend	<p>Sure to send that back to Carla</p>		

4) Relational Agreement will send to Vivian

LME Updates

Joint Executive Committee will be tomorrow. It is open and there will be the item that will be discussed. The Management team, CFAC, an Executive team did the survey also and the perspectives were different.

The ones that will be at the Joint Meeting

Board	State	CFAC	Marc Botts will be there to facilitate the meeting.
Karen C	Eric	Sam	He comes from a legal perspective
John B	Yvonne Finch	Joe	Look at the different in perspective and a good area for discussion.
Amelia	Kathy (State, CFAC)	Robin	Meeting is from 12:00-1:30
Doug			

CFAC membership Orientation Packet

CFAC Website- change time for meeting on the Website. Robyn changed time at TROSA for space. Make sure that minutes are updated.

Eric Fox- State Updated- Discussed the budget that was sent out to LME for budget discussion.
Some are doing phone conference and we can send comment to the State CFAC.

Subcommittees Report

Housing – Hermann B

Quality Management- Joe K

Other

Next meeting is October 5, 2009