

Consumer Family Advisory Committee (CFAC)

DRAFT

**Minutes
May 4, 2009**

Members Present:		Members Absent:
Joe Kilsheimer		Colleen Kilsheimer
Samruddhi Thatcher		Emmanuel Edwards
Debbie Kolsar	LME	
Sharon Youse	Carla Alston-Daye	Guests:
Amelia Thorpe	Vivian Harris	David Smith
Jane Spanel	Kelly Goodfellow	James
Jim Henry	Jennifer Meade	Sandy LaPerre
Hermann Bennhausen	State Staff:	Ship Byrd, Lisa Byrd
Robin Duff	Susan Thompson	Latasha Jordan

Start Time 5:31

CFAC Agenda Item	CFAC Discussion, Conclusions, Recommendations	CFAC Action, Follow-up	Person Responsible
Introductions of Attendees			
Reviewed Minutes from last meeting		Accepted as written	CFAC
Pharmacy Program	The DC has a contract with Gurley Pharmacy for MH. We are very close to the end of the Budget for this year. We are looking @ co pay. The Durham Center is looking all options. There is a charge for delivery. There are about 100 prescriptions with about 1500 draw downs per month. There are samples that flow through provider agencies. A limit was set for multiple prescriptions for an individual with a cap on. Sharon suggested DSS to assist with medication co pay. If the forms are there then they could fill the forms out there at the Pharmacy. No co pay for hospital discharges for 1 st prescription. Handouts on the Service Array		Jennifer
Quarterly Update for May.	Handouts Quarterly Financial Update for CFAC this report is on the cash based.		Kelly

	Amelia last Meeting		Amelia
	What are the costs if people do not or cannot get medication? Would hospital cost go up?		

CFAC Action Plan	1) Local Business Plan- CFAC was a part of this Quarterly Board Finance Joe wants to get this done by getting comments from CFAC Members, the CFAC survey helps	Joe & CFAC
Elections	Hold open the nominations for CFAC chair Samruddhi Approved & Elected as chair for CFAC	CFAC
Other Concerns	There were other concerns mentioned regarding the Access Center by a visitor. This concern was referred to customer service at the Durham Center. RFP process, Service definitions Process Quality Improvement measure There was discussion around The Client Rights committee. Debbie said it was a good meeting.	Guest
LME Updates	CFAC Questionnaire- let staff/board what do we think we are doing for CFAC To see if we are far off close on what we do for CFAC. It has been a quite month.	Vivian
Division Update	Death of Chris Philips	Suzanne Thompson

Sub Committees Report

Housing- Hermann B

Hermann gave out House Committee meeting Minutes

Quality Management- Joe K

Did not make it to the meeting last month

Other (Communications)

take this off the agenda because Doug Fuller maintenances it now.
CFAC email address on website- change the old email address to the new email address this has been done. CS put new labels in the brochures. Samruddhi checks the email for CFAC updated address

Next Meeting is June 4, 2009

James wants to join CFAC, He will send letter vote on next month June Meeting

Sandy L