

**Consumer Family Advisory Committee (CFAC)  
Minutes  
December 7, 2009**

**CFAC Members, Disability Represented**

Emmanuel Edwards  
James Henry  
Colleen Kilsheime  
Joe Kilsheimer  
Debbie Kolesar  
Robyn Duff  
James Dan Shaw  
Samruddhi Thaker Chair)

**The Durham Center Liaison to CFAC**

Carla Alston (Director of Consumer Affairs)

**The Durham Center Staff**

Vivian Harris (Compliance Officer)

**NC DHHS MH/DD/SAS Representative**

Eric Fox (MH Program Coordinator, Advocacy & Customer Service Section)

**Guests**

**NOTE: When a CFAC member or LME or State Representative is absent at the meeting, draw a line through his/her name.**

**Start Time 5:35**

<b>CFAC Agenda Item</b>	<b>CFAC Discussion, Conclusions, Recommendations</b>	<b>CFAC Action, Follow-up</b>	<b>Person Responsible</b>
Called to order Introduction of Persons Present Review Minutes			Samruddhi Thaker  Approved by CFAC
Budget & Financial Management Presentation	Overview and introduction of Presenter—Doug went through the Power Point presentation. This presentation was designed for the Board and he will go through and look at what may apply to CFAC and what doesn't apply.		Doug Wright
2 <sup>nd</sup> Presentation CFAC Budget	1) Review Budget Process—Staff will have a budget retreat in February. CFAC will attend. One from each area		Doug Wright

Presentation	<p>will attend. The budget will then go to the county.</p> <p>Strategic Plan—Looks at who we should be servicing.</p> <p>Gap Analysis—Is what we are doing to fir your needs. It gives the community a voice and you can participate. We do it consistently.</p> <p>Diagram Review—Is what we are doing and is it working.</p> <p>Questions around Child Substance Abuse providers. There is a presentation in the schools but not sure of providers who provide SA services for children. Discussion around the details of the DD money: where, how, and for what is the money being spent on in this area. There is a request to revise the reports with details on how the money is spent.</p> <p>Doug Wright and Sam Ruddhi will try to work together to get the information on how money is spent in the area.</p> <p>There were discussions on Pharmacy and the co-pays.</p>		
Division	<p>CABHA—CSS will end June 30, 2010. If provider wants to provide Intensive in-home, Community Support Team, and/or Day Treatment services they will need to become a CABHA. In addition, the agency will need to provide two additional services that must be within the continuum of service. Also, only CABHAs will be able to provide Case Management and Peer Support services.</p> <p>1) Full-time Medical, 2) Full-time Clinical, 3) Full-time Quality Management / Training Director—These people will need to be in place to do these services. Provider must have a 3 year accreditation in place. Implementation updates #63 and #64 provide greater detail regarding</p>		Eric Fox

Next meeting is January 4, 2010