

**The Durham Center
Executive Committee Meeting w/CFAC Minutes
August 19, 2008**

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Members Present:		Members Absent:
Robin Duff (CFAC)	Karen Crumbliss (phone)	
Earl Phillips		
Joe Kilsheimer (CFAC)	LME	
Hermann Bennhausen (CFAC)	Ellen Holliman	
Jim Henry (CFAC)	Carla Alston-Daye	
Colleen Kilsheimer	Rob Robinson	
Phil Golden		

Start Time 12.00

Agenda Item	Discussion	Agenda Item Open/Closed	Action
Approval of Executive Committee Minutes			
Gap Analysis	Mr. Kilsheimer asked if the agencies who participated in the GAP analysis were given a copy of the report. The report went directly to agencies in June. An update GAP analysis will begin in September		
Durham Parks & Recreation Drop in center for persons w/ DD	Mr. Kilsheimer reported the City has finalized the building for special population. Sarah Hogan will contact Terry Ames. There was a RFP for Community Bridging (2007-2008) and the Parks & Recreation did not respond during that time.. Four agencies were awarded the funding.		Follow up with Terri Ames regarding Parks & Recreation
	Parks & Recreation + Special Olympic-they provide services across county for all population. There is free Golf time at Hillandale for DD. Chris Randle has a Special Olympics committee for Fall games Nov 7 & 8. Special Olympic- summer games in Raleigh-all other state games are in other places. Get new City Managers on board, make contact with him early.		Rob will get w/ Doug F. to do coverage on this site. Good News Story Joe K.

Relational Agreements	A request was made to change the meetings back to quarterly (4 times per year w/ CFAC) Set a regular schedule and have it on the calendar for the year. Ellen & CFAC Chair will meet prior to Joint Executive Committee each quarter.		
Provider Council	<p>Mr. Kilsheimer exchanged ideas with other CFACs across the state.</p> <p>At Mecklenburg CFAC sits on the Provider Council. In Durham we have the Newsletter to keep providers and CFAC updated.. Joe Kilsheimer will be added to the Provider Advisory Committee membership list. In addition to the Provider Advisory Committee, quarterly meetings are held for all providers and other interested parties.</p>		<p>Joe/Ellen</p> <p>A Durham CFAC member will sit on the Provider Council</p>
Other Issues	Staff turn over is a huge issue. Other counties have the same problems. It needs to be address at other levels including the state CFAC. Transportation is another huge problem. Robin Duff shared that DCA is great for substance abuse, as well as Transitional Housing The LME needs to work with Providers regarding both transportation and communication..		Chairman Phillips suggested that members of CFAC visit with the new City Manager to request help with bus passes and staff at the new Parks and Recreation building..