

THE DURHAM CENTER
Managing Behavioral Health & Disability Services

AREA BOARD MEETING
Minutes
Thursday, June 5, 2008

The Durham Center Area Board met at 4:00 pm, June 5, 2008 at 501 Willard Street.

MEMBERS PRESENT: Doug Wright, Earl Phillips, Ellen Reckhow, Colleen Kilsheimer, Thomas Owens M.D., Karen Crumbliss, Rev. Melvin Whitley, Phillip Golden, Amelia Thorpe, George Quick

MEMBERS EXCUSED: Eureka Capri-Daye

MEMBERS ABSENT:

GUESTS PRESENT: None

STAFF PRESENT: Ellen Holliman, Susan Knox, Rob Robinson, Bob Hufham, Vivian Harris, May Alexander, Carla Alston-Daye, Tina Howard, Denene Hinton, Sarah Grey

OTHERS PRESENT:
Lowell Siler

CALL TO ORDER
Area Board Chairman Doug Wright called the meeting to order at 4:10 PM

ANNOUNCEMENTS
Durham Center Access facility is scheduled to open at the end of July.

Chairman Wright reminded board members to give their Board self assessments and disclosure statements to Susan Knox before leaving.

AGENDA ADJUSTMENTS
None

FINANCE COMMITTEE REPORT

Committee Chairman George Quick reported that the committee met June 5. Expenditures are on track with a projected year end fund balance of 2 million dollars. The following items were handed out:

1. Summary of expenditures and revenues for the period ending May 31, 2008.
2. FY08 YTD Claim Report for Fee for Service State and Local Dollars as of 5/30/08

CONSENT AGENDA

Mr. Wright presented the following items to be approved on consent.

1. Approve May 1, 2008 Regular Board Meeting Minutes
2. Closed session April 3, 2008 Minutes
3. Evaluation Committee March 24, 2008 Minutes
4. Approve Emergency Policies
5. Approve Revised By-Laws
6. Quality Management Committee Report
7. Human Rights Committee Report
8. Consumer and Family Advisory Committee Report
9. Executive Committee Report
10. Third Quarter Board Report

George Quick moved approval of the Consent Agenda, **Seconded by Ellen Reckhow. Passed unanimously.**

Draft minutes from the May 27, 2008 Human Rights Committee meeting were handed out.

PUBLIC COMMENT

None

DEMONSTRATION OF THE DURHAM CENTER'S NEW WEBSITE

Doug Fuller presented the redesigned Durham Center Website. The new website will go active within the next week. A demonstration of some of the key pages and features of the website were displayed for the Board, including the welcoming video and the two different sides of the website, one devoted to providers and one devoted to Citizens.

FY 09 DHHS CONTRACT REQUIREMENTS AND THE FY09-11 STRATEGIC PLAN

Rob Robinson gave a PowerPoint presentation that highlighted the key points in the contract.

- General Administration and Governance
- Business Management and Accounting
- Information Management
- Claims Processing

- Provider Relations
- Screening, Triage, and Referral (STR)
- Service Management
- Consumer Affairs and Customer Service
- Quality Management
- Clinical Performance Indicators
- Provider Relations Indicators
- Service Management Indicators

Ellen Holliman presented the strategic plan, including:

1. The planning process and information used to develop the Plan
 - Performance Contract with the State
 - Cost Model
 - State Strategic Plan
 - Gap Analysis
 - Budget Retreat
2. The Focus on three outcome areas
 - Children served by The Durham Center's providers are ready for and succeeding in school
 - The Durham Center's consumers are healthy
 - The Durham Center's consumers have access to adequate, safe, affordable housing
3. Durham Center Indicators that will be measured quarterly.

UPDATE ON NEW DURHAM CENTER ACCESS FACILITY

Rob Robinson provided an update on the opening of the new Durham Center Access facility. He handed out a time line which includes:

June 30-Construction completed, AV installation begins
 July 15-Furniture in place
 July 18-SA Assessors and SAIOP move to new facility
 Week of July 21- Orientation/walkthroughs conducted
 July 25-27-Transfer of IT capacity/computers
 July 28 11am-Dedication ceremony and ribbon cutting
 July 29-Transfer of operations/consumers to new facility
 July 30-31-Residual furniture, generator removed from old facility

Mr. Robinson presented the floor plan of the facility and walked the board through the Major areas of the facility, which include:

- Administrative offices
- Large community Meeting room
- 16 bed unit for stays up to 30 days
- Living Room

- Dining Room
- Childrens area
- Evaluation area

TOBACCO FREE CAMPUS POLICY

The Board discussed the proposal from the Executive Committee to make The Durham Center campus and the new Durham Center Access (DCA) campus smoke free. Discussion included how the policy would affect the staff and offering smoking cessation classes to those interested. Concerns were also raised about how the policy would affect those seeking treatment.

Phil Golden moved for approval of the Tobacco Free Campus policy to include both, Durham Center Access and the Willard Street Property, **Seconded by Ellen Reckhow**. **Passed unanimously**.

ELECTION OF OFFICERS FY09

Tom Owens and Phil Golden, the members of the nominating committee, presented the slate of officers for FY 08-09, Earl Phillips for Chairman and Karen Crumbliss for Vice Chairman.

Ellen Reckhow moved to close the nominations and go directly to a voice vote, **Seconded by George Quick**. **Passed unanimously**

A voice vote elected Earl Phillips as Chairman and Karen Crumbliss as Vice Chairman of the Area Board **unanimously**.

JULY MEETING

Chairman Wright opened the discussion of the July meeting. The Area Board meets on the First Thursday of the month, so the July meeting will fall on July 3rd.

Earl Phillips moved to cancel the July meeting, Seconded by Dr. Tom Owens. **Passed unanimously**

CHAIRMAN'S REPORT

Chairman Wright reported on the NC Council Legislative update.

Adjournment

Earl Phillips moved and **Phil Golden seconded** that the meeting adjourn. **Passed unanimously**.

Respectfully submitted:

Material included in Notebooks:

NC Council of Community Programs, May 16, 2008: Number 2-Governor's Budget

Governor's Recommended Budget Adjustments to NC State Budget:Department of health and Human Services

Durham Center Newspaper Insert for May 2008

North Carolina Council Community News March-April 2008

Articles:

"State off hook for \$3.3 million payment", May 21, 2008, Lynn Bonner, News & Observer.

"Easley's 'sin taxes' called unlikely. He pushes teacher pay, mental health", May 13, 2008, Benjamin Niolet, Dan Kane, and Mark Johnson, News & Observer.

"Easley proposes \$21.5 billion budget", May 12, 2008, Shawn Rocco, News & Observer.

"Psychiatrists: Don't open till hospital's safe", May 28, 2008, Michael Biesecker, News & Observer.

"Mental health staffing suffers acute shortage", May 22, 2008, Leslie Boyd, Citizen-Times.com.

"Stamping out Child Abuse", May 21, 2008, Editorial, Herald-Sun.

"House Budget rollout begins", May 30, 2008, Dan Kane, News & Observer.

"Acute Condition", June 4, 2008, Editorial, News & Observer

Material handed out at the meeting:

Summary of Expenditures and Revenues for Period ending May 31, 2008

FY08 YTD Claim Report for Fee for Service State and Local Dollars as of 5/30/08

Human Rights Committee Draft Minutes for May 27, 2008

Durham Center Access Timeline

PowerPoint Handout for the Presentation on the Contract and Strategic Plan

