

**THE DURHAM CENTER**

*Providing Behavioral Health & Disability Services*

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**AREA BOARD MEETING**

**Minutes**

**June 1, 2006**

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The Durham Center Area Board met at 4:00 pm, June 1, 2006, at 501 Willard Street.

**MEMBERS PRESENT:**

Doug Wright, Emily Baldwin, Karen Crumbliss, Eureka Capri Daye, Colleen Kilsheimer, Terry McCabe, Thomas Owens, George Quick, Amelia Thorpe, Melvin Whitley

**GUESTS PRESENT:**

Lowell Siler, County Attorney's Office

**STAFF PRESENT:**

Ellen Holliman, Kathy McNeill, Carla Alston-Daye, James Osborne, Beth Bordeaux, Rob Robinson, Carrie Baines, Vivian Harris

Area Board Chair Doug Wright called the meeting to order at 4:00 PM

**APPROVAL OF MAY 4, 2006 MEETING MINUTES**

**Doug Wright entertained a motion to approve the May 4, 2006 minutes. A motion was made by Melvin Whitley and seconded by Colleen Kilsheimer to approve the minutes. The motion unanimously carried.**

**COMMITTEE REPORTS**

**CFAC:** No report

**HUMAN RIGHTS:** Coleen Kilsheimer reported that last week's discussion centered on a new brochure with special emphasis to ensure everyone can read it. Mrs. Kilsheimer also discussed group home visits, stating that monitoring could be considered a Human Rights issue.

**FINANCE:** George Quick reported that the committee discussed financial reports from April and May, and noticed that there was still a little reserve. Indications are the center will finish the year on budget, and possibly in the black. Two audits were recently completed: Triumph, LLC and ASAP. Both audits revealed some problems and corrective actions were recommended.

Doug Wright also added that the Finance Committee discussed the methadone plan. When the plan is finalized, it will be brought before the entire Board.

**QUALITY MANAGEMENT:** No report

**PUBLIC COMMENTS:** None

**ACTION ITEMS**

**1. LME Director's Evaluation**

Doug Wright stated that the Director's evaluation had been completed. All comments were collected; the evaluation was written and reviewed with the Executive Committee. The Executive Committee recommends that the final review be cited as "Exceeds Expectations", and recommends that the appropriate raise of 4 ¼% be implemented.

**Doug Wright entertained a motion to approve the Executive Committee's recommendation. A motion was made by George Quick and seconded by Melvin Whitley to approve the Executive Committee's recommendation that the final review of the LME Director be "Exceeds Expectations", and the appropriate raise of 4 ¼% be implemented. The motion unanimously carried.**

**2. July Meeting Dates**

Doug Wright stated that July meeting dates are usually discussed during the June meeting. Ellen Holliman discussed the issue with LME staff, and recommended waiting until August to have another Board meeting, and if important issues arise, allow the Executive Committee will handle.

**Doug Wright entertained a motion to cancel the July 6 Area Board meeting. A motion was made by Terry McCabe and seconded by Melvin Whitley to cancel the July 6 Area Board meeting and allow the Executive Committee handle any problems that may arise. The motion unanimously carried.**

**3. Area Board Officers – FY 06-07**

George Quick expressed a concern about member board terms, regarding the new established regulation on membership terms. The Legislative Law term limits members to two three-year terms. Current Board members will only be able to serve one three-year term after they complete the current term. Ellen Holliman suggested waiting until the General Assembly finishes this session to see what happens with the legislation. Mr. Wright asked Lowell Siler, County Attorney's office, about the issue. Mr. Siler stated he would complete some research about the issue and contact Mrs. Holliman. This issue will be discussed during the August Board meeting. Mr. Wright stated that he would be on the Board for only approximately three more years, and asked members to begin considering leadership roles for the future to help with the transition.

**REPORTS**

**1. Chairman's Report**

Doug Wright made the following announcements:

- He attended the Spring Policy Forum in New Bern. He thanked staff for attending the awards banquet when he and Mrs. Holliman received awards.

- Mr. Wright was recently invited to talk to a Stephen Ministry group at St. Phillips Episcopal Church about The Durham Center, mental health reform, and how to access services. He also discussed Durham Center Access and what people should do in a crisis.
- The Durham Center's budget request was presented to the County Commissioners with an increase of \$516,300. He encouraged the Board to talk with the Commissioners regarding the Center's plan.

### **ADJOURNMENT**

**Doug Wright entertained a motion to adjourn the meeting. A motion was made by George Quick and seconded by Tom Owens to adjourn the meeting. The motion unanimously carried.**

The meeting adjourned at 4:47 PM.

Respectfully submitted by:

Ellen S. Holliman  
Area Director