

**THE DURHAM CENTER**  
*Managing Behavioral Health & Disability Services*

\*\*\*\*\*

**AREA BOARD MEETING**

**Minutes**

**September 6, 2007**

\*\*\*\*\*

The Durham Center Area Board met at 4:00 pm, September 6, 2007 at 501 Willard Street.

**MEMBERS PRESENT:**

Doug Wright, Ellen Reckhow, Terry McCabe, Amelia Thorpe, Melvin Whitley, Tom Owens, Earl Phillips, Phillip Golden, Eureka Capri Daye, Colleen Kilsheimer, Karen Crumbliss

**MEMBERS ABSENT:**

Matthew Wallace, George Quick

**STAFF PRESENT:**

James Kinnan, Rob Robinson, Jennifer Meade, Michelle Zechmann, Kelly Goodfellow, Doug Fuller, Carrie Baines, James Osborn, Tina Howard, Vivian Harris, May Alexander, Tonya VanDeinse, Denene Hinton, Terry Ames, LisaCaitlin Perry, Lisa Jackson

**OTHERS PRESENT:** Lowell Siler

**GUESTS PRESENT:** Monica Hamlin, Alicia Camacho, Kathi Gillaspay

**Area Board Chair, Doug Wright called the meeting to order @ 4:06 p.m. Also, Mr. Wright added to the Action Items for approval today, the DRAFT for Authorization of Adult and Child mental health services.**

**Doug Wright entertained a motion to approve the August 2 minutes. The motion for approval was made by Terry McCabe and seconded by Melvin Whitley. The motion carried unanimously.**

Mr. Wright announced that Ellen Holliman was not able to attend the meeting due to a family emergency.

**COMMITTEE REPORTS:**

**Consumer and Family Advisory Council (CFAC):** Amelia Thorpe reported that CFAC met Monday, August 6, 2007. The primary points of discussion included the GAP analysis process, several conferences/trainings, including the series of Substance Abuse trainings being provided by The Durham Center. Also, it was noted that CFAC members who would like to participate on the RFP Committee for the Dual-Disorder IOP program should contact Vivian Harris.

**Human Rights:** Colleen Kilsheimer reported that The Human Rights Committee met Tuesday, August 28, 2007. The discussion primarily surrounded the events involving DECI.

Appeals were sent to the State as a result of a reduction in our ADVP (Adult Developmental Vocational Program) authorization. Responses from the State regarding these appeals had not been received at this time. The Human Rights Committee is planning to invite a guest speaker from one of the provider agencies to speak on their Client Rights Program. They want our consumers to know they have rights and the available appeals processes.

**Finance Committee:** Terry McCabe reported that the Finance Committee recommended approval of the letter regarding Adult and Child Mental Health Services. The new Level of Care Authorization Grids substantially increase level of care for these populations. Expanding these services will bring the State service level closer to the service level that Medicaid is providing. These services are paid for with IPRS dollars from the State. The Finance Committee will monitor and report on these services on a quarterly basis.

**Quality Management (QM) Committee:** The Quality Management Committee met Thursday, August 30, 2007. Phil Golden reported on the withdrawal of endorsement for two of our provider agencies. Tender Touch voluntarily withdrew their endorsement and will assist their clients with the transfer process to other provider agencies. Mr. Golden signed the authorization to proceed with the withdrawal of endorsement for Phoenix Investment Group (Angel Flight). This withdrawal was based on their Plan of Correction, which did not adequately address the problems identified in the Post Payment Review. The Committee made the recommendation to establish a more specific compliance standard for defining "Egregious Violation" as well as a policy of how to address the needs of consumers who are impacted by major agency changes. The Committee also reviewed the FY07 Year-End Report to the Area Board.

**PUBLIC COMMENT:** N/A

**ACTION ITEMS:**

**1. Authorization of Adult and Child mental health services - DRAFT**

Terry McCabe presented the DRAFT for approval from the Area Board. Effective September 10, 2007, The Durham Center made revisions to the Adult MH and Child MH/SA IPRS Level of Care Authorization grids. The new grids provide substantial increases for basic services to these populations intended to improve service outcomes and access to care for some of the most vulnerable citizens of Durham County. **Tom Owens made a motion to accept the conditions of the Draft based on the input from the Finance Department and the motion was seconded by Melvin Whitley.** There were then questions regarding clarification of services; therefore Tom Owens and Melvin Whitley withdrew their motions. In further discussion, it was explained to the Board by Kelly Goodfellow that the other service areas were not being ignored, but that these areas (MH) had immediate need. With the questions being satisfied, the issue was re-opened. **Terry McCabe moved that the Board pass the letter and the motion was seconded by Earl Phillips. The motion carried with one dissenting vote.**

**2. Waiver Request for Durham Center Access**

Rob Robinson presented to the Board the request for an extension of our sprinkler system waiver, which is scheduled to expire October 2007. Durham Center Access will be

vacating their current facility May 2008, therefore doesn't want to invest in a \$200,000 sprinkler system. The Durham Center has to obtain approval from the Board for this request, in order to process a continuance of this waiver. **Ellen Reckhow moved for approval for continuance of this waiver and the motion was seconded by Phil Golden. The motion carried.**

**3. Community Bridging RFI**

Colleen Kilsheimer spoke on behalf of the two provider agencies that were recommended for this RFI - First in Families and The Arc of Durham County.

The two agencies offered services that would significantly increase social networks for targeted individuals and serve as a demonstration for consumers, families, and support brokers, as well as community inclusion. **Colleen Kilsheimer made a motion recommending the acceptance of the selected providers and Ellen Reckhow seconded the motion. The motion carried. After lengthy discussion and lack of clarification in details for the budget, Ellen Reckhow made a motion to defer action on the Community Bridging RFI until next Area Board Meeting and this motion was seconded by Terry McCabe. The motion carried.** Ellen Reckhow suggested that the recommendation go on the front page of the Agenda Action Form.

**REPORTS:**

**1. Annual Data Report:**

Jim Kinnan presented the FY 2006-07 Year End Report to the Area Board. Special recognition went to LisaCaitlin Perry and Doug Fuller for their expertise in the drafting and formatting of the report. Mr. Kinnan described the highlights of the report with assistance from staff members whom specialize in the different service areas.

**2. Update on Developmental Disabilities:**

Terry McCabe requested that the group defer discussion to October of Developmental Disabilities as it is such a critical area. Michelle Zechmann requested that external guest speakers in attendance be allowed to make their presentations. That request was granted. The programs presented were the Pilot Project, Supported Employment and Inclusion Support Services.

**3. Legislative Highlights:**

Deferred until next Area Board Meeting

**4. GAP Analysis:**

Michelle Zechmann called the Board's attention to The Focus Group being held for the Area Board, October 4, 2007 at 2:45pm at The Durham Center, preceding the Area Board Meeting.

**5. Chairperson's Report:**

Mr. Doug Wright, Area Board Chairperson, made the following announcements:

- The NC Council Training for the LME Board Leadership Institute – Schedule of dates and locations were in the Board notebooks.

- The Town Hall Meeting is scheduled on September, 18, 2007, from 5:30pm - 7:30pm at the Main Library.
- The Recovery Celebration Block Party will be held at Urban Ministries on September 28, 2007 from 4:00pm until 7:00pm.
- The solution to the question of Board term limits – The Executive Committee will review the members terms and make a recommendation to County Commissioners to stagger members off of the Board rather than everyone going off at the same time.
- Dr. Lin's report is out and the Governor's Office is already acting on the report with regard of how to strengthen the reform process.

**ANNOUNCEMENTS:** Michelle Zechmann announced that Terry Ames will be The Durham Center's new Developmental Disabilities Specialist as of Monday, September 10, 2007. Also, Earl Phillips requested that we defer the discussion regarding Operation Bull's Eye, Northeast Central Durham until next Area Board Meeting. The closed session to discuss the performance of a public official was also deferred until the next meeting.

Listed below are several items that were in the board notebooks for this meeting:

- Insert for Bridging the Gap that was in the newspaper.
- Letter from the Division of MH/DD/SA – dated Aug. 31, 2007, regarding Single Stream Funding
- The Implementation of Local Management Entities in NC, from Dr. Alice Lin's report was the Executive Summary and VIII Recommendations
- Letter from Secretary Carmen Hooker Odom, dated Aug. 17, 2007
- DHHS – DMH/DD/SAS – Final Budget SFYs 2007-2009
- Special Provisions in Final SFY 2007 – 2009 Budget (HB1473)
- Flyer for Focus Group Attendance Request, Thursday, October 4, 2007
- FY 2006 – 2007 Year End Report to the Area Board, September 6, 2007
- Draft for Authorization of Adult and Child Mental Health services
- Flyer for Town Hall Meeting, Let Your Voice Be Heard, September 18, 2007
- NC Council of Community Programs announcing the NC LME Board Leadership Institute Training Program – Schedule of dates and locations, along with the Registration Form
- Schedule of Program Topics for Area Board Meetings FY08
- Report - Shots Fired Calls and Violent Gun Crime in Durham – To assist in discussion of Operation Bull's Eye

**ADJOURNMENT:**

The meeting adjourned at 6:07pm.

Respectfully Submitted By:

Ellen S. Holliman, Area Director