

THE DURHAM CENTER
Providing Behavioral Health & Disability Services

AREA BOARD MEETING
Minutes
June 7, 2007

The Durham Center Area Board met at 4:00 pm, June 7, 2007 at 501 Willard Street.

MEMBERS PRESENT:

Doug Wright, Colleen Kilsheimer, Ellen Reckhow, Terry McCabe, Amelia Thorpe, George Quick, Karen Crumbliss, Melvin Whitley, Matthew Wallace, Tom Owens, Earl Phillips

MEMBERS ABSENT:

Phil Golden, Eureka Capri Daye

GUESTS PRESENT:

Rita Krysiak with ASAP/Easter Seals UCP and Michael Baker (consumer), Susie Deter with Threshold, Monica Hamlin with The Arc of NC, Jessie Chavis with Right Direction (to accept honors for Tasha Gaskins) and April Guilford with Dominion Ministries, James Kinnan

STAFF PRESENT:

Ellen Holliman, Robin Baker, Rob Robinson, Sarah Grey, Jennifer Meade, Michelle Zechman, Kelly Goodfellow, Doug Fuller, Carrie Baines, James Osborn, Lisa Jackson

Area Board Chair, Doug Wright called the meeting to order @ 4:10 p.m.. Changes to the agenda - Doug added the recommendation from the Executive Committee to discuss the Area Director's evaluation and also whether to hold the July Area Board meeting or cancel it. The closed session was cancelled unless need would arise later.

APPROVAL OF MAY 3, 2007 MINUTES

Doug Wright entertained a motion to approve the May 3rd minutes. A motion was made by Terry McCabe and seconded by Melvin Whitley. The motion unanimously carried.

COMMITTEE REPORTS:

CFAC: Amelia Thorpe reported that CFAC met Monday, June 4th. The primary points of discussion included the future direction of CFAC and the status of CFAC membership. Nancye Bryan accepted the task of organizing a membership list according to when each member came to CFAC. The list will serve as a guide for membership turnover. CFAC members also discussed their relationship with the LME, the desire for more input into the planning, creation of new procedures, documents, etc.. Mrs. Holliman stated that this issue will be discussed at the next joint Executive Committee/Executive CFAC meeting, with the commitment the LME would like for CFAC to be as involved in any LME activity.

HUMAN RIGHTS: No Report

FINANCE: George Quick reported that The Durham Center is currently in line as far as budget with receivables at the same place as last year. Overall the financial position is good.

QUALITY MANAGEMENT: Earl Phillips reported that their meeting was hosted by Carrie Baines, who gave a detailed explanation regarding the process LME staff use to conduct provider monitoring. Also, discussed NC TOPPS, which Melvin Whitley reiterated on the issues surrounding NC TOPPS. He suggested that we have a conference with all parties involved to come up with something to make it more user friendly. Ellen Holliman told the Board NC TOPPS is a State issue. Although, we have done a great deal to help our providers with this process, our providers still have a long way to go to comply with State standards.

PUBLIC COMMENT: Ellen Holliman introduced James Kinnan, who will assume the Quality Management Administrator position on August 13, 2007 and Lisa Jackson who is serving as In terim Administrative Assistant to the Director.

Jim Henry spoke to the Board regarding DECI consumers reduction of hours for ADVP services. (Adult Developmental Vocational Program). Ellen Holliman will respond with a letter and report to the Area Board.

Grace Marsh with Women In Action spoke about issues of concern regarding Durham citizens in need of mental health services falling through the cracks, citizens unable to receive proper case management, unqualified staff working with community support agencies in affect causing review and inadequate supervision of Community Support staff.

Ms. Marsh stated that as a solution The Durham Center needs to ensure clients are being properly managed and make them aware of their recourse in these cases. (Staff will follow-up with Ms. Marsh)

REPORTS:

1. State Homeless grant award to the Durham Center

Michelle Zechman reported that The Durham Center received a \$644,000 state grant to fund a three person team that will identify chronically homeless people who would be suited for subsidized independent living.

2. The Durham Center Honors it's Providers of Excellence 2007

Michelle Zechman commended Carla Alston-Day and Doug Fuller for their dedication in the organizing our first Provider Awards Ceremony. The following agencies were honored:

- a. Adult Mental Health: IDDT Team from ASAP/Easter Seals
UCP (IDDT Team, the first agency to model this effort in NC) and

Threshold (honorable mention) – Rita Krysiak with ASAP/Easter Seals/UCP received the honors and Michael Baker, a consumer with ASAP spoke about his experience on the streets before meeting Chris Flannagan with ASAP, who turned his life around.

Threshold was honorable mention – This organization has received the highest accreditation for it's International Center Clubhouse development. Also, the founder of the NC Clubhouse Coalition and instrumental in the involvement of the new CIT Program (Crisis Intervention Team – Law Enforcement). Susie Deter attended on behalf of Threshold

- b. Child/Adolescent Mental Health: Tasha Gaskins was recognized for her endless contributions as a staff member with Right Direction. Developmental Disabilities: Monica Hamlin accepted the award on behalf of The Arc of NC
- c. Substance Abuse: Dominion Ministries – Dr. April Guilford was recognized on behalf of Dominion Ministries
- d. Partner of Excellence: Durham Police Department for their support of the Crisis Intervention Team

ACTION ITEMS:

1. Child and Adolescent Substance Abuse Regional Residential Program RFP – Review Process and Recommendations

Rob Robinson ask for approval to select Dominion Ministries as the chosen provider for the Residential Program for Adolescent Substance Abuse. Dominion Ministries was chosen for their experience in the treatment of Substance Abuse, MH and Best Practices Services. They are also a strong advocate for the System of Care. **Doug Wright entertained a motion, Ellen Reckhow made a motion to select Dominion Ministries as the winner of the Residential Program, motion was 2nd by Earl Phillips and motion carried. Dominion Ministries plans to implement this program by the end of July, 2007.**

2. July Meeting Cancelled

Doug Wright entertained a motion that the July 5th Area Board meeting be cancelled. **George Quick moved that motion, Ellen Reckhow seconded the motion, motion carries.**

4. Area Director Evaluation

Doug Wright made the motion to increase the Area Director's salary by 5.5 % based on her performance evaluation. Ellen Reckhow made a motion for closed session to discuss the Director's Evaluation according to G.S. section 143-318.11 (a)(6), so moved by Tom Owens, seconded by Terry McCabe. The Area Board was in closed session from 5:10 p.m. until 6:06 p.m..

Following the closed session, Doug Wright withdrew his motion regarding the evaluation of the Director for further discussion.

Tom Owens moved that the Board call a special meeting June 21st at 4:30 to finalize the Director's evaluation. Mr. Earl Phillips seconded the motion. Motion passed unanimously.

Chairman's Report

- ◆ Mr. Wright met with the Substance Abuse Advisory Council & finalized the draft By-Laws.
- ◆ Mr. Wright attended the Provider Recognition Awards on the 15th of May
- ◆ Mr. Wright attended the Spring Policy Forum where Vivian Harris was awarded the Life Time Achievement Award by the NC Council and Mr. Wright was elected to the position of President Elect by the NC Council.
- ◆ LME Budget: The special provisions in the budget will require the Secretary to find the funding for LME's.
- ◆ The Division will implement a pilot for hospital downsizing. The money saved will give some communities the opportunity to build local services.
- ◆ There will be additional LME's converting to single string funding as well as additional medicaid waivers being implemented.
- ◆ Mr. Wright attended the meeting with the Division staff, Providers, LME staff, Board Members, consumers and families. After discussing Standardization where ever possible as well as the Endorsement process to be revisited, Doug felt there was a bit of progress & encouragement.
- ◆ Mr. Wright, staff, Board Members, County Commissioners, and County Manager met with Dr. Alice Lin to discuss the reform effort. Dr. Lin will report to the Division how reform has gone in the different areas; the successes, failures and barriers.
- ◆ Mr. Wright has ask Terry McCabe and Karen Crumbliss to be the nominating committee this year for the elections. A slate of officers will be presented in the Area Board Packet for August.

ADJOURNMENT:

The meeting adjourned at 6:26 p.m.

Respectfully Submitted By:

Ellen S. Holliman
Area Director