

**THE DURHAM CENTER**  
*Providing Behavioral Health & Disability Services*

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**AREA BOARD MEETING**  
**Minutes**  
**December 8, 2005**

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The Durham Center Area Board met at 4:00p.m., December 8, 2005, at 501 Willard Street.

**\*\*The minutes are brief due to recording equipment malfunctions during the meeting.\*\***

**MEMBERS PRESENT:**

Doug Wright, Karen Crumbliss, Colleen Kilsheimer, Hugh Wright, Ellen Reckhow, Terry McCabe, Phil Golden, Emily Baldwin, George Quick, Eureka Capri Daye, Thomas Owens, Amelia Thorpe

**MEMBERS ABSENT (EXCUSED):**

Rev. Melvin Whitley

**STAFF PRESENT:**

Ellen Holliman, Kelly Goodfellow, Carla Alston, Beth Bordeaux, Paula Hyman, Bart Grimes, Rob Robinson, Lisa Carver

**OTHERS PRESENT:**

Area Board Chair Doug Wright called the meeting to order at 4:00 PM.

**APPROVAL OF NOVEMBER 3, 2005 MINUTES**

**A motion was made to approve the Area Board Minutes by Terry McCabe and seconded by Phil Golden. The motion unanimously carried.**

**COMMITTEE REPORTS**

**Human Rights:** Ms. Kilsheimer reported that the committee met on October 25, 2005. The committee had one consumer and one person that was representing a handicapped son, come to the meeting. The consumer presented to the committee that she was a client of ASAP and had been dissatisfied with their services. The committee felt that she was satisfied with the advice from the committee regarding her complaints. The committee had a discussion around adding new members. Names of individuals to add to the committee will be discussed in January. The names chosen will sent to the Area Board for approval.

**Finance:** Mr. Quick reported the committee met on October 6, 2005 and mentioned that everything seems to be moving smoothly. There have been over half a million dollars allocated by the state. There will be \$274,809.00 allotted as reoccurring funds that will be used to purchase hospital days and \$220,000.00 that will be given on a one time basis for developing services and providing support for individuals discharged from and diverted to state hospitals. This represents a total of \$495,000.00.

**Quality Management:** Mr. Golden reported that the committee met on December 7, 2005. The committees reviewed the Clinical Quality Review tools in place; and are currently looking at adult mental health review tools and a review tool specifically for the developmental disabilities

population. The committee also discussed the Consumer Satisfaction Surveys and they are working with providers on data information that has been provided. The committee has decided to report on data reports quarterly rather than monthly.

**PUBLIC COMMENT: NONE**

**ACTION ITEMS**

**1. Letter on Community Developmental Block Grant Program and the HOME Investment Program**

- Ms. Holliman presented a letter to the Area Board for approval to be submitted with a grant application for the Community Developmental Block Grant Program and the HOME Investment Program. The grant will be used to assist people with disabilities in locating and securing affordable, decent, and safe housing.

**A motion was made by Karen Crumbliss and seconded by Colleen Kilsheimer to support the application process for housing funds. The motion carried unanimously.**

**2. Resolution – Durham Center Compliance Program – Vivian Harris**

- Looking to receive accreditation on CARF (Commission on Accreditation of Rehabilitation Facilities).

**A motion was made by Ellen Reckhow and seconded by Terry McCabe. The motion carried unanimously.**

**3. Regional Proposal in response to Sec. Hooker-Odom's proposal to consolidate UR (Utilization Review) and after-hours/weekend STR (Screening Triage Referral)**

- Ms. Holliman presented the alliance of Five Counties, OPC, Alamance-Caswell, Rockingham, and Durham for approval from the Area Board.
- LME needs to respond to alliance choice by December 15, 2005.

**A motion was made by George Quick and seconded by Ellen Reckhow to approve the alliance of Five Counties, OPC, Alamance-Caswell, Rockingham, and Durham. The motion carried unanimously.**

**REPORTS:**

**1. First Quarterly Report – Beth Bordeaux**

- Ms. Bordeaux went over the First Quarterly Report, specifically the Hospital Diversions and Authorizations, Screenings and Referrals to Providers, Child Residential, Utilization Management, and Contracts.

**2. Hospital Downsizing Report**

**3. Board Chair**

- Mr. Wright attended Durham's Town Hall meeting on November 16, 2005 regarding our strategic plan, housing, and homelessness. He thought it was well attended and informational for the community. There was good feedback and questions from consumers and their families.
- Mr. Wright also attended the NC Council Board in November, as well as the Conference and Member meeting in Pinehurst, NC. An agreement was reached about how to move forward with Secretary Hooker-Odom's proposal. Mr. Wright attended two sessions, one on the evolving role of the LME Board, and another on sustaining organizational leadership.
- Mr. Wright also attended the Housing Development Fund Advisory Committee.

**ANNOUNCEMENTS;**

**ADJOURNMENT**

Meeting adjourned at 6:05pm.

Respectfully submitted,

Ellen S. Holliman  
Area Director