

THE DURHAM CENTER
Providing Behavioral Health & Disability Services

AREA BOARD MEETING
Minutes
August 2, 2007

The Durham Center Area Board (Area Board) met at 4:00 P.M., August 2, 2007 at 501 Willard Street, Durham, NC

MEMBERS PRESENT:

Doug Wright, Colleen Kilsheimer, Terry McCabe, Amelia Thorpe, George Quick, Karen Crumbliss, Melvin Whitley, Matthew Wallace, Earl Phillips, Phil Golden

MEMBERS ABSENT:

Eureka Capri Daye, Ellen Reckhow, Tom Owens

OTHERS PRESENT:

Dallas Tuck, Dr. April Gilfort

STAFF PRESENT:

Ellen Holliman, Rob Robinson, Sarah Grey, Jennifer Meade, Michelle Zechman, Doug Fuller, James Osborn, Donna Perry, Ben Mastridge, Vivian Harris, Robert Thomas, May Alexander, Terry Ames, LisaCaitlin Perry, Carla Alston-Daye, Lisa Jackson

Area Board Chairperson, Doug Wright, called the meeting to order at 4:07 P.M.

APPROVAL OF JUNE 7, 2007 MINUTES:

Doug Wright entertained a motion to approve the June 7th minutes: a motion was made by Terry McCabe and seconded by Melvin Whitley. The motion unanimously carried.

COMMITTEE REPORTS:

- **Consumer and Family Advisory Council (CFAC):** No report; Colleen Kilsheimer did state that CFAC members were pleased with their increased involvement in consumer and family advisory activities as provided by The Durham Center.
- **Human Rights Committee:** No Report
- **Finance Committee:** No Report

- **Quality Management (QM) Committee:** Melvin Whitley discussed the need for training for the Area Board regarding the QM process. Phillip Golden reported the withdrawal of Guilford County's United Youth Care endorsement. The committee discussed the Review and Approval of Provider QI Annual Report Due Dates and the benefits of DCA's re-location to the Oakleigh building.

PUBLIC COMMENT: None

STAFF RECOGNITION FOR TEAM OF THE MONTH AWARD:

Rob Robinson presented a gift certificate to The Post Payment Review Team who exceeded the goals for completing this State mandated reviews. This team worked weekends, evenings and even on the holiday to assure that the Durham LME exhibited a strong commitment to completing the reviews ahead of schedule. Staff members responsible are Donna Perry, Sarah Grey, Robert Thomas, Ben Mastridge, Jack Ramsey and Jacqueline Morrison.

ACTION ITEMS:

- **Election of Officers:** Doug Wright requested the Nomination Committee to give a report to the Board. The committee members included Terry McCabe and Karen Crumbliss recommended the following: Doug Wright for chairman and Earl Phillips for Vice Chairman. Mr. Wright entertained a motion to open the floor for nomination of a slate of Area Board officers.

The motion was made by Terry McCabe and seconded by Matthew Wallace to elect Doug Wright as Chairman and Earl Phillips as Vice Chairman for 2007-08. The motion carried.

- **Billing Changes for Provisionally Licensed Staff:** Ellen ask that the Board support our letter to eliminate the billing of "H" codes by Provisionally Licensed Staff members and support the fee we will need to charge providers if they choose to continue to bill using these codes.

Terry McCabe made a motion to support the letter with a second from Phillip Golden. The motion passed.

REPORTS:

1. Update on Crisis Continuum:

James Osborn gave the board an update on Durham Center Access. The August Board report included the data presented. The board heard from Mr. Dallas who shared his positive experience at The Durham Center Access. Since becoming a client with our agency, he is employed, engaging in positive activities and remains in recovery. Dr. April Gilfort told the board about the Mobile Support Unit available to Durham Public Schools.

Rob Robinson discussed The Durham Center's System of Care for adults is expanding to better respond to adults with complex needs (e.g., mental illness, developmental disabilities and/or substance abuse) and who are homeless or at risk for homelessness.

Mr. Robinson gave a draft floor plan of the Oakleigh facility that is under renovation for Durham Center Access. This new facility will allow expansion from a 12 bed non-secure facility to a 16 bed secure facility and provide five 23-hour chairs (plus one for juveniles). Scheduled for opening June 1, 2008. The implementation team includes DCA/Freedom House, County Engineering and IT, DTW Architects and The Durham Center.

3. State Report on LME Crisis Plans:

The Durham Center submitted Durham's Crisis Services Plan to the Department of Health and Human Services on March 1, 2007 as required by general statutes. As a result, The Durham Center's plan was fully approved and received the maximum award which included the receipt of our full start-up funding request of approximately \$147,000. The total request for crisis continuum was \$3,894,232.

4. Board Report:

Ellen Holliman gave the Board report for the Fiscal Year 2007-2008 as of August 2, 2007.

5. Chairperson's Report:

Mr. Doug Wright, Area Board Chairperson, made the following announcements:

- Mr. Wright appointed Earl Phillips, Karen Crumbliss and Phil Golden as members of an ad hoc committee to develop an Area Board Policy regarding the area director's evaluation process and annual work-plan. Mr. Phillips will serve as the committee chair.
- Mr. Wright attended a North Carolina Council meeting on July 20, 2007
- The overall budget for state mental health does not appear to be infused with new dollars as there are approximately \$10 million new dollars for each of the next two years.
- Mr. Wright states that one of the most positive actions the legislature passed was the Mental Health Parity Bill.
- Mr. Wright stated the NC Council received some of their policies and reviewed the new affiliate member brochure (they now have their first affiliate).

ANNOUNCEMENTS: Ellen Holliman introduced May Alexander, who has assumed the Local Management Entity (LME) Child Specialist position as of July 30, 2007 and Terry Ames, who has been appointed to the LME's new Housing Specialist position.

Ms. Holliman noted several items that were in the board notebooks:

- Substance Abuse Report prepared by Dr. Elizabeth Gifford and Dr. Joel Rosch. A presentation on the report will be made at a future board meeting. Members were they could take the report and bring back for the presentation or either leave the report in their notebooks.
- *BehavioralHealthcare* publication with Dr. Ron Manderscheid's picture on the cover at The Durham Center. Dr. Manderscheid is a national expert on federal policy and Medicaid. He chose our agency to have his picture taken for this article.
- National Council magazine on treating addiction disorders
- June edition of the *Community News* – monthly publication of the NC Council of Community Programs.
- Update map of all Local Management Entities as of July, 2007

ADJOURNMENT:

The meeting adjourned at 5:48 P.M.

Ellen S. Holliman, Area Director