

**THE DURHAM CENTER**  
*Providing Behavioral Health & Disability Services*

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**AREA BOARD MEETING**  
**Minutes**  
**August 4, 2005**

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The Durham Center Area Board met August 4, 2005 at 4:00 p.m. at 501 Willard Street.

**MEMBERS PRESENT:**

Doug Wright, Karen Crumbliss, Ellen Reckhow, Terry McCabe, Phil Golden, George Quick, Eureka Capri Daye, Thomas Owens, Amelia Thorpe

**MEMBERS ABSENT (EXCUSED):**

Emily Baldwin, Hugh Wright, Colleen Kilsheimer

**MEMBERS ABSENT (UNEXCUSED):**

Eureka Capri Daye

**STAFF PRESENT:**

Ellen Holliman, Janet Whichard, Carrie Baines, Carla Alston, James Osborn, Beth Bordeaux, Rob Robertson, Vivian Harris

**OTHERS PRESENT:** Lowell Siler, County Attorney, Lynda Gross, ARC

Area Board Chair Doug Wright called the meeting to order at 4:00 PM.

**SPECIAL EMPLOYEE RECOGNITION**

The **MIS Conversion Team** was recognized for the outstanding work that was performed over the last twelve months in converting The Durham Center's data management from BCMS to eCura. This team was championed by Vivian Harris with Matt Chrien and Susan Reidy.

The **Utilization Readiness Team** was recognized for the creativity and resourcefulness they demonstrated in completing the Utilization Readiness Application. This team consisted of Beth Bordeaux, Vivian Harris and James Osborn

**APPROVAL OF JUNE 2, 2005 MINUTES**

**A motion was made to approve the Area Board Minutes by George Quick and seconded by Phil Golden. The motion unanimously carried.**

**COMMITTEE REPORTS**

**Human Rights:** Carla Alston reported the committee met July 26<sup>th</sup> and reviewed a case that was referred to the state. The LME provided all necessary documentation to the state. The committee reviewed the monthly report from Customer Service. The next meeting is scheduled for August 30.

**Finance:** George Quick reported the budgeted numbers for 2005 were reviewed. The committee expects to show some growth in our fund balance of approximately \$45,000.

Five audits were completed during July with all results reported satisfactory and or corrective action having been taken. The providers audited included SouthLight, Inc. Mental Health Association, ARC of Durham, Coastal Horizons Center, Inc. and Partnership for Drug Free NC.

The Finance Committee recommended approval of a \$316,671 grant allocation from the state for Alcohol and Drug Council of NC. The committee recommended this allocation be approved and that we be authorized to go back to the state and request an administrative fee of 13% for managing this grant

**Quality Management:** Phil Golden said they were having a problem recruiting a third member. CFAC suggested we merge the two committees into one.

**PUBLIC COMMENT: NONE**

**ACTION ITEMS**

1. **Budget Amendment.** The following Budget Actions Agenda Form was presented to the Board for discussion and approval.

**ITEM: Budget Ordinance Amendment No. 06BCC00000– The Durham Center – Budget increase**

**REQUEST FOR BOARD ACTION:**

The Durham Center received an allocation from the Division of Mental Health, Developmental Disabilities and Substance Abuse on July 22, 2005 in the amount of \$316,671 federal dollars. These funds will be allocated to the Alcohol and Drug Council of North Carolina to provide substance abuse information and referral services for the development of substance abuse media and public awareness campaigns, and to maintain statewide database of substance abuse and related services.

**A motion was made by George Quick to accept these funds as pass through money and to go back to the state and have an administrative fee attached to or included in these dollars. The motion was seconded by Karen Crumbliss to approve the budget amendment as written for a total of \$316,671. The motion carried unanimously.**

2. **Support letter for Culturally Competent MH/SA services for Latinos – Removed from agenda as Paul Savery was unavailable to present information.**

**3. Election of Officers**

**Tom Owens**

Dr. Owens reported that the Nominating Committee had assembled a slate of nominees and recommended Doug Wright as Chairman and Phil Golden as Vice Chair. Mr. Wright opened the floor for nominations. There were none.

**Ellen Reckhow moved that nominations be closed and the slate approved by the nomination be accepted by acclamation. Terry McCabe seconded the motion. The motion unanimously carried.**

A report will be presented on Board terms at a future meeting. There is currently an open slot for a family member or an individual from citizen's organizations composed primarily of consumers or their family members, representing the interest of individuals with mental illness, in recovery from addiction or with developmental disabilities.

**REPORTS:**

**Area Board Chair's Report**

**Doug Wright**

Doug Wright is planning to attend a meeting here with Healing with CAARE. This agency has been awarded the contract for a Peer support Club House.

He also has plans with Dr. Mooney to visit The Healing Place this month to observe how the introductory meeting for consumers is conducted.

**Durham Center Annual Report**

**Staff**

Ms. Holliman called on Beth Bordeaux to present the Annual Report to the Board. Ms. Bordeaux and other managers presented a PowerPoint presentation demonstrating the changes and accomplishments in the LME during the 04 05 year. Board members received a detailed copy of the report for review.

Two requests were made by Board members for future presentations. One was a report on the Jail Diversion Program and the other was for a demonstration of the System of Care Resource Guide.

On behalf of the Area Board, Terry McCabe expressed the Board's commendation to the staff for the Annual Report presentation and year end results.

**ANNOUNCEMENTS:**

None

Meeting adjourned at 6:10 p.m.

Respectfully submitted,

Ellen S. Holliman  
Interim Area Director